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# Inflo

## Fortis Inflo Data Sheet

### The Workflow Answer When Documents Are Essential To The Task

**F**ortis Inflo automates the procedures used to process documents in a Fortis system. Using a rule-based approach, Inflo streamlines the tasks associated with business processes, providing quick, accurate, and efficient workflow capabilities to Fortis document management systems.

Many hours of the work day are wasted traveling from cubicle to cubicle or waiting on the phone with a satellite office to collaborate with coworkers. With Inflo, users can digitally work together on projects to achieve efficient task completion.

- **Automated Workflow Saves Time and Money**

With Inflo, eliminate extra steps and errors to reduce costs and enjoy a competitive advantage. Provide answers, solve problems, fulfill requests and create a forum for incoming business activities as the delivery of business information is expedited.

- **Easily Define Business Processes**

Diagramming business processes is accomplished with Inflo's easy-to-use interface and intuitive design. Using the built-in process design tool, graphically illustrate the structures of the business processes and specify the rules for the flow of documents. Easily adjust or modify processes as the workflow evolves.

- **Enhance Efficiency**

Inflo monitors the Fortis databases and automatically routes documents based on the rules defined for a process. Moving documents to a specified folder, setting index data, sending e-mail notifications, and running external programs can all be automatically executed. Users or groups of users can be informed of work to be performed or reviewed, while managers can receive updates of project status, ensuring work is completed on time and business goals are met.

- **Route and Manage All Types of Documents**

With Inflo, route and manage purchase orders, expense reports, claims, evaluations, surveys, forms, applications, and requests, to name a few. Inflo accommodates most every document centric business process. And Inflo can be easily incorporated as a document repository for data exchange or integration with existing core software applications. Automating the flow of documents and information throughout an organization can eliminate time-consuming bottlenecks that hinder process completions.

- **Simulate Workflow Process Prior to Implementation**

Designing a workflow system that most accurately reflects how documents flow through an organization is critical. That's why Inflo administrators can use Westbrook Technologies' Test Bench software to create, test and tune the workflow process before it's run live.

- **About Westbrook Technologies, Inc.**

Westbrook Technologies develops document management (Fortis and File Magic), Web imaging (Fortis PowerWeb), ERM and workflow (Fortis Inflo) software, in use at thousands of customer sites in 40 countries. Based in Branford, Connecticut, the Westbrook Technologies team has provided superior product education, consulting services and software support since 1990. Businesses across every vertical market depend on our comprehensive content management solutions, which are sold through an elite group of worldwide Partners.

## Fortis Info Specifications

Info consists of two main components: the Process Designer and the Info server. With the Process Designer, the administrator creates a graphical map or process diagram, detailing the specific tasks, participants and the sequence for each process. The Info server monitors the Fortis database and performs the actions specified for each rule. For additional information and the latest requirements and certifications, visit our Web site at [www.westbrooktech.com](http://www.westbrooktech.com).

### Process Designer Features

- Familiar Windows interface
- Comprehensive diagramming/mapping tool
- Features for setting properties and manipulating graphical objects
- Ability to mark processes as active or inactive
- Ability to print maps

### Info Server Features

- Able to monitor multiple Fortis databases
- Unattended monitoring of Fortis databases
- Logs the date and time each rule was run along with details about each action performed
- Set schedules for monitoring and processing rules
- Can process nested rules
- Monitor rule activation and check for process definition changes
- Can launch external applications
- Multiple Info servers can be used in an enterprise

### Minimum System Specifications

Performance may vary by system. Proper diagnosis and system analysis should be done by an authorized individual prior to implementation.

#### Info Server

**Processor:**

Intel Pentium III 800 MHz / AMD Athlon 800 MHz and above

**Operating System:**

Windows 2000 Server

**RAM:**

256 MB-512 GB

**Hard Disk:**

Ultra ATA 100 EIDE / Ultra160 SCSI with Adaptec SCSI Controller / WHQL certified RAID

**Note:**

SMTP Mail Gateway required to send e-mail.

